3-Piece File Organizer
MODEL KT-3FOLDER

Congratulations on the purchase of your Bostitch® Konnect™ product!

Please read these instructions completely and carefully before using this product. Keep this instruction sheet for future reference.

FEATURES
- Ideal for organizing folders and files of all shapes and sizes
- Includes three organizers that can be stacked or used side-by-side
- Adjustable mount (2”-3 1/2”) for quick hanging over cubicle walls and screw holes for securing to a wall
- Can be docked to the Konnect™ Cable Management Rail or used alone
- Includes two (2) mounting screws and drywall anchors

MOUNTING TO A WALL
Each file organizer can be mounted individually or stacked together by hanging a single organizer.

1. Locate the screw holes on the back of the organizer to help determine the desired mounting location
2. Mark two spots approximately 5.25” from one another and use a level to draw a connecting line
3. Drill holes using a 3/16” bit and insert the provided wall anchors, gently tapping into place with a finishing hammer, if needed

4. Secure the provided mounting screws into the anchors with a screwdriver, leaving 1/8” - 3/8” of the screw proud from the wall (see FIG. A)
5. Line up the screw holes on the organizer and hang organizer over the mounted screws
6. Stack additional organizers onto the mounted organizer if desired

USING THE CUBICLE HANGER
The cubicle hanger can be used with one or multiple organizers (stacked) depending on your preference.

1. Place the cubicle hanger over desired cubicle wall and adjust the width until securely fastened

2. Hang the file folder through its top opening onto the hanger
3. To loosen the cubicle hanger, press down on the adjustable latch then pull apart

For troubleshooting, questions and customer care, please visit us at BostitchOffice.com or contact us at 1-800-343-9329.

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